



**Summer at St. Francis—June 15-July 24, 2015**  
**Academic Courses**  
**FAQs—Frequently Asked Questions**

**Where does my daughter/son go on the first day of classes?**

*Class rosters, student classroom assignments, and school maps will be posted on a free-standing whiteboard between St. Francis Front Office Building and the Fine Arts Building on the first day of classes. Students should plan to arrive on campus 10-15 minutes prior to the start of class.*

**My daughter/ son drives. Do we need a parking pass? Where is student parking?**

*Student drivers do not need a parking pass to park in the St. Francis lot during the summer. Student drivers are to park in the student lot near the Fine Arts Building in designated parking areas only. Access to the parking lot is on Elvas Avenue. Students are not permitted to park along M street, 62nd Street, or any other off-campus location or street adjacent to the school. For a complete description of our student parking policies, please see our [Summer School Policies and Procedures](#) or view the [Drop Off/ Pick Up Map](#) on our website.*

**I am driving my child / driving a carpool of students to St. Francis. Where do I drop them off each day?**

*All pick-up and drop-off of students needs to take place in the St. Francis driveway off Elvas Avenue. Students are not permitted to be dropped off or meet their drivers anywhere on M Street, 62nd Street, any other street adjacent to the school or in the student parking lot on campus. Parents dropping off or picking up their students should not use the “Student Driver” entrance near the Elvas Avenue lights. For a complete description of our drop-off/ pick-up policies, please see our [Summer School Policies and Procedures](#) or view the [Drop Off/ Pick-Up Map](#) on our website.*

**How do I make sure that transcripts are sent to my daughter’s/ son’s school when the class is completed?**

*Report cards will automatically be sent to your daughter’s/ son’s current high school at the completion of the second summer session, unless you request otherwise. A copy of the report card will also automatically be sent to the primary address on file for each student at that time.*

**How much homework should my daughter/ son expect?**

*Each course is different so that amount of homework per night varies by class. Academic courses cover roughly 1 week of material each class day. This means that students should expect homework each night.*

**My daughter/ son is ill and cannot attend their class today. What do I do?**

*Please call the Summer Session Attendance Line at (916) 737-5050 before 8:30 AM on the day of the absence to inform the school of the reason for the absence. Students enrolled in credit courses may not miss more than 1 day during each 3-week session or semester if they wish to be granted credit for the course. This means that students enrolled in 3-week classes are allowed 1 absence total; students enrolled in 6-week classes are allowed 1 absence during each 3-week session of the course. Students should refer to their class syllabus to see their teacher’s make-up work policies.*

### **Do I need to purchase a textbook?**

*Most of our academic courses require either a digital or a physical textbook. The textbook listing will be available online in May at <http://www.stfrancishs.org/summer-academic>. Because St. Francis does not have a bookstore on-site, students must purchase books directly from our [online bookstore](#) or from third party distributors using the exact ISBN and edition that is listed in the online textbook listing. Students are responsible for the book ordering process and are expected to have all materials and books on the first day of classes.*

### **The course my daughter/ son is taking requires the use of a St. Francis issued iPad during the summer. Where do I pick my student's iPad up? When will I be able to pick their iPad up?**

*Students required to pick-up an iPad for their academic class should schedule a time to pick up their iPads prior to the start of summer classes. Details about iPad pick-up can be found on our ["Summer Program Textbook and iPad Information"](#) page. Students and families can pick up their iPads in our Technology Office between rooms 332 and 333.*

### **I have questions about my daughter's "required" or "recommended" summer courses. Whom do I contact to get those questions answered?**

*For questions about required or recommended course, please contact either Christina Rotas, Marketing and Enrollment Associate—Admissions and Summer School Program Coordinator, or Lisa Wilkins, Director of Marketing and Enrollment.*

*Christina Rotas — [summer@stfrancishs.org](mailto:summer@stfrancishs.org); (916) 737-5040  
Lisa Wilkins — [lwilkins@stfrancishs.org](mailto:lwilkins@stfrancishs.org); (916) 737-5095*

### **Will your Dining Hall be open during the summer?**

*Yes, the St. Francis Dining Hall will be open each day from 8:00 AM-12:30 PM.*

### **Can my student arrive early or stay late for their class?**

*Students may arrive 30 minutes before their class begins and stay 30 minutes beyond their class end time. Students who arrive early or stay late will not be supervised, but are allowed to remain in designated areas of campus, including Serra Court, the Old Cafeteria, and the Campus Life Center.*

### **I accidentally signed my student up for an incorrect class. How can I switch my student into the correct course?**

*If you accidentally enrolled your student in the wrong class, and, if seats are available in your preferred class, we would be happy to make registration changes. To make a registration change, please call (916) 737-5040 or email [summer@stfrancishs.org](mailto:summer@stfrancishs.org).*

**My student can no longer attend the class that she/ he is signed up for. How do I cancel my daughter's/ son's registration?**

*If you need to cancel your student's course registration, please call (916) 737-5040 or email [summer@stfrancishs.org](mailto:summer@stfrancishs.org). A full refund, less \$50, will be issued if courses/camps are cancelled by May 15, 2015, after which time a full refund will be issued only if a course/camp is cancelled by St. Francis High School. For any registrations that take place after May 15, 2015, a full refund, less \$50, will be issued if courses/ camps are cancelled within 5 business days of registration. Once a student cancels their registration in a course, they will not be guaranteed a future spot in the course should they desire to re-register.*

**I have a question about Summer School that is not answered here. Whom do I contact?**

*For other inquiries, please call (916) 737-5040 or email [summer@stfrancishs.org](mailto:summer@stfrancishs.org).*