



# DISTANCE LEARNING PLAN FOR STUDENTS

What does it mean to go to school online? St. Francis' *Distance Learning* is made up of many parts. Students will use the internet and PowerSchool Learning (PSL) to check into classes, share ideas and information with teachers and other students, access daily lessons, turn in assignments, ask and answer questions, work on projects, complete quizzes and tests, and do many other activities.

School hours are 9:00 am-2:30 pm. The schedule will rotate between *Distance Learning 1*, *Distance Learning 2*, and *Distance Learning Office Hours* days. Daily schedules can be found on the [calendar page](#) on our website.

<b>St. Francis High School</b> <b>Distance Learning Schedule</b> <small>Please see the website calendar for specific details</small>		
<b>Distance Learning 1</b>	<b>Distance Learning 2</b>	<b>Distance Learning Office Hours</b>
9:00am-10:10am A Block	9:00am-10:10am E Block	9:00am-10:10am Department Meetings
10:15am - 11:25am B Block	10:15am - 11:25am F Block	Teacher Office Hours/ Guidance Check-In Meetings (See teachers' PowerSchool Learning Page for specific times)
11:25am - 11:45am Break	11:25am - 11:45am Break	
11:45am-12:55pm C Block	11:45am-12:55pm G Block	
12:55pm-1:20pm Break	12:55pm-1:20pm Break	
1:20pm-2:30pm D Block	1:20pm-2:30pm H Block	

## Expectations

- Have your Chromebook/computer charged every day
- Check into your class on [PSL](#) at the beginning of the block, each time your class meets
- Actively work during each block so you don't get behind
- Follow your teacher's instructions for completing daily assignments
- If you are having technology issues, email your teacher immediately (you can access email on your phone)
- Just as it is during on campus school, you are required to follow the *Student-Parent Handbook*. This includes all aspects of student behavior including social media posts. Rules about academic honesty still apply. Work is to be done individually, unless specified otherwise, and test security measures will be maintained.

## Daily Check list

- Did I eat breakfast?
- Am I keeping hydrated?
- Did I check into the attendance discussion post on PSL at the beginning of the block?
- Did I check with my teachers if I had questions on assignments?
- Am I tuning out of social media during learning hours?
- Am I connecting with other students and friends?
- Did I exercise?
- Do I need any additional support academically? Emotionally? (if so, reach out!)

What if...

- If you are sick, your parents need to call you in as absent just as if we were teaching on campus (916-737-5050)
- If you need to contact your teacher, you can email them or check your class page in PSL for teacher instructions on how to reach them. Do not initiate a Google Chat. Your teachers will initiate a chat, if necessary.
- If you TA, you now have an additional free block. When on-campus classes begin again, you will resume your TA duties.
- If you need technical support, you should email our Technology Department ([SFTech@stfrancishs.org](mailto:SFTech@stfrancishs.org))
  - Include a parent's phone number so Technology can contact them quickly, if necessary
  - Include a copy/paste of the error message or a screenshot of the issue to expedite resolution
  - Debugging the problem may involve calling, emailing, or remoting into the student's computer (with the student or parent's permission)