St. Francis Catholic High School

In-Kind Donation Form

Donor Information

Type of donation:  □ Personal  □ Business

Donor:  ________________________________________________  □ Anonymous

(Please print your name and/or business name in the way you prefer to be acknowledged.)

Address_______________________________________________  City  _______________________ State  _____ Zip __________

Phone (_____) __________________E-mail:_______________________________________________________________________

Contact Person (if different than “Donor”)  _________________________________________ Phone (_____) __________________

Please check ALL that apply:  □ Parent □ Alumna □ Friend □ Past Parent □ Student □ Faculty/Staff

Donor Signature:  ______________________________________         Date:  _______________________

Donated Item

Value (as estimated by the donor or from appraisal) $ ________________

Donation Description (You may include a separate page description with this form if extra space is needed)

________________________________________________________________________________________________

________________________________________________________________________________________________

________________________________________________________________________________________________

________________________________________________________________________________________________

Please check all that apply.

☐ I will deliver/mail my donation to SFHS by ____________.

☐ Please arrange for pick up of my donation. (Please list contact person below.)

Note: SFHS does not provide valuations for non-cash gifts; this responsibility rests with the donor.
If the value of an item or group of like items exceeds $5,000, the donor should: a) obtain a qualified appraisal and b) submit an appraisal summary with their tax return claiming the deduction.

St. Francis Catholic High School will determine best use for donation placement.

Please check ALL that apply:  □ Parent □ Alumna □ Friend □ Past Parent □ Student □ Faculty/Staff

St. Francis Tax ID #: 46-2101392

Return Completed Form: MKelly@stfrancishs.org Fax#: 916.452.6046

St. Francis Catholic High School
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Phone: 916.737.5033